



Level Up SD 2024 FAQs

APPLICATION

Could nonprofit organizations headquartered outside of the county, but still serving San Diego Unified students, be eligible for funding?

Yes. Developing services firmly embedded in the community is a goal of this work so it is encouraged to highlight the track record of working with local students and organizations in your full application.

What are the expectations and responsibilities of a Level Up SD partner?

Organizations must be equipped to provide considerable communication and coordination with San Diego Foundation (a \$2.3 billion community foundation), San Diego Unified (2nd largest district of the state), and students and parents, including correspondence and reporting, to impact tens of thousands of students in the span of nine weeks. Organizational capacity will be assessed in the application.

Am I likely to be placed at the site I requested?

We will do our best to accommodate site requests and will take into consideration the organization's reasoning for site selection based on the flexibility you selected for each program.

When will I know if I am awarded?

Organizations will be notified of the award after district approval February 9.

When will I receive funding if I am awarded?

We anticipate that checks will be mailed to awarded organizations in early March.

How do I use the budget form provided in the application?

Instructions for using the budget form are embedded in the spreadsheet. Please watch the recent forum [recording](#) for a detailed demonstration of the tool.

What are allowable expenses?

There are not specific restrictions, however, these funds are to be used for program delivery and may be subject to audit. Grantees are advised to keep an accounting and provide documentation if requested.

Since we assign students in their incoming grade, would incoming 9th graders be eligible? If so, how would we put that into the application?

Yes, incoming 9th graders are eligible. For this application, a student who was in 8th grade for the 23/24 school year will still be considered an 8th grader.

Can a half day program be offsite?

No, half-day programs are to be combined with district-provided morning instruction during Sessions A-D. You may partner with another organization to combine programming, but the lead applicant should submit a 9-hour program design with a single application.

How will you consider existing partnerships with San Diego Unified?

It is favorable for organizations to have existing relationships within San Diego Unified. That said, this funding cannot be combined with funding designated for other programs or projects.

Can I include facility costs in my budget?

Yes, it is encouraged to include facility costs like rent in your budget if the organization will be delivering an offsite section. "Onsite" facilities costs are covered by the district at no cost to the awarded provider.

PROGRAM REQUIREMENTS

If an organization plans a 2-week program over the summer, could we plan to start the program in June?

Yes. Session B and C are both 2-week sessions (including holidays) to choose from. Sessions are fixed and customization of start and/or end dates are unallowed.

- Session A (onsite) 6/12 – 7/12, 12:00 p.m. – 5:00 p.m., 20-day experience per student*
- Session B (onsite) 6/12 – 6/21, 12:00 p.m. – 5:00 p.m., 7-day experience per student
- Session C (onsite) 6/24 – 7/3, 12:00 p.m. – 5:00 p.m., 8-day experience per student
- Session D (onsite) 7/8 – 7/12, 12:00 p.m. – 5:00 p.m., 5-day experience per student
- Session E (offsite) 7/15 – 7/19, 8:00 a.m. – 5:00 p.m., 5-day experience per student
- Session F (offsite) 7/22 – 7/26, 8:00 a.m. – 5:00 p.m., 5-day experience per student
- Session G (offsite) 7/29 – 8/9, 8:00 a.m. – 5:00 p.m., 10-day experience per student

May I choose more than one session? Do they need to be in order?

Yes, you are encouraged to choose more than one session, in any order you choose.

Can a program be a one-day event?

No, the minimum duration for a program is one week, Monday to Friday (excluding holidays).

Do I have to choose a nine-hour or five-hour day?

This structure is due to the requirements of the ELO-P funding source that supports this grant opportunity. If you feel that you cannot provide nine hours of programming, please consider the on-site session options (A-D), that will pair your program with the district-provided morning instruction. Alternatively, you could consider partnering with another organization that could provide programming at the same site. The lead applicant should submit a nine-hour program design with a single application.

May I request a school site that is not on the list?

No, the list of school sites in the Program Listing spreadsheet is the district-approved sites to host morning instruction during the summer and other school sites are unavailable.

May I request a school site outside of session A-D?

No, school sites are intended to be available only during June 12 – July 12 (Sessions A – D). The district has communicated that all sites would be unavailable following the first five weeks.

Are half-day programs running in Session A required to be on a school site?

Yes, half-day programs are to be combined with the on-site district provided morning instruction.

For half-day programs in Session A, are students required to attend the morning district-led programming?

It is desired that students attending the morning programming will transition seamlessly to afternoon programming at the same site. However, students from other locations, or not attending morning programming may attend afternoon sessions.

May I run a full day program on a school site?

No, school sites are reserved for morning district led programming and half day programs.

May I serve high school students?

No, this grant opportunity is only for UTK – 8 students. Organizations interested in HS programs may email Sara Guinn at sguinn@sandi.net.

What does the educational component requirement entail?

There is latitude here to be creative. For example, if you're offering a sports camp, children can report on how it's changed their feelings about themselves or learn about a sports hero. If they go on a field trip, they could write something brief about what they learned from the experience. An educational component offering tutoring, for example, may rank higher when assessed, but the guidelines are broad for what qualifies under this requirement. The goal is to encourage literacy and critical thinking along with safe and enriching activities.

Are off-site field trips allowed?

Yes, as long as the 9-hour instructional requirement for weekdays is met.

There will be no funding for offsite programs 6/12-7/12?

Correct.

Is it possible to have a 5-week camp hosted on an "offsite" location, such as a school willing to partner with us, such as Urban Discovery Academy?

No, only the sessions indicated are allowable.

Are on-site programs limited to a 12PM-5PM schedule due to academic summer sessions that begin earlier at the designated schools?

Yes.

Do we have to include UTK in our proposal if we only have the capacity for part-days for those students and not full days?

Onsite and offer part day for UTK and K- offsite then requirement is a 9-hour day or we encourage you to explore collaborations.

Can we apply for multiple sessions? And can we receive funding for both onsite and offsite programs?

Yes.

For off-site programs, if we apply for all 3 sessions (4 weeks), is it possible we would only get funded for one or two, rather than all 3 we put in for?

Yes, that could be possible.

Can the onsite school be a charter school?

The schools available are predetermined - there are 49 and they are on the Google doc ('Available Sites' tab) linked in the application.



Will student registrations be different this year to ensure students that register for community-based programs that are local to them be prioritized based on geography? For example, will the students that live within 2-5 miles have first opportunity to register for nearby programs, rather than having students from 10+ miles away registering for our programs?

There is a freedom of choice for programs they want to attend and offers suggestions for nearby programs, however they can register for other programs if they want.

If we have an offsite program, can we participate in the last four weeks but not participate in the first five weeks (summer school onsite programs)

Yes, do not combine these sessions to make it one, four-week program.