

## I. GRANT PROGRAM DESCRIPTION

The San Diego Foundation (TSDF), in partnership with the San Diego Unified School District, seeks proposals from nonprofit community organizations with the ability to offer summer enrichment activities to students enrolled with the District.

Awards to nonprofit community organizations will fund summer enrichment activities. Grants are intended to expand the spots in summer enrichment activities available, at no cost, to students enrolled in San Diego Unified for the 2021-2022 school year. Enrichment activities will respond to the needs of students most impacted by the COVID-19 crisis, accelerate student learning and support the development of well-being, knowledge, and skills through the summer while promoting a sense of hope, belonging and anticipation for the coming academic year.

## II. THE FUNDING OPPORTUNITY

Approximately \$5 million will be awarded and disbursed towards these efforts. Nonprofit community-based organizations, district-managed schools and municipalities are eligible for funding for enrichment programs in summer 2021 – beginning in mid-June and completed by late August. Resources are made possible through the Expanded Learning Opportunities Grant.

Grant amounts may **range from** \$10,000 to \$500,000; A wide variety of nonprofit community organizations will be considered including high-capacity organizations with existing, scalable programs, organizations with new program models, smaller and grassroots nonprofit organizations, and organizations with a track record of service in communities most impacted by the COVID-19 crisis. Grant awards shall be used to support an array of program types available for District students including, but not limited to:

- A. Academic tutoring
- B. Exposure to career pathways and internships
- C. Outdoor nature experiences
- D. Performing and musical arts programs
- E. Reading and writing experiences
- F. Sports and fitness programs
- G. STEM and STEAM related experiences
- H. Visual and media arts programs

## III. GOAL AND OBJECTIVES

The goal of this grant program is to expand the availability of enrichment activities, at no cost, to students who will be enrolled in San Diego Unified for the 2021-22 academic year. High-quality summer learning programs can accelerate learning, impart non-cognitive skills that impact academic achievement and nurture a sense of community and belonging. Given the disruption to in-person instruction and closure of youth-serving community centers and services because of the COVID-19 pandemic, there is an increased need for responsive summertime learning environments to accelerate learning and address the social-emotional needs of youth, especially for those student groups most impacted by COVID-19.

This grant opportunity seeks to fund a variety of creative programs that prioritize the following strategies:

- Support student learning to increase or maintain academic progress.
- Prepare students for success in their post-secondary and career pathways
- Provide opportunities for social-emotional learning and well-being for students.
- Foster the renewal and cultivation of supportive peer relationships.
- Activate our region's vibrant communities and natural resources as sites of discovery and learning.
- Expose young people to a diversity of mentors, role models and career pathways.
- Celebrate talent and provide opportunities for creative youth development.
- Offer opportunities to engage in sports and other physical activities
- Provide culturally affirming spaces for students of diverse backgrounds.
- Increase family, caregiver and/or community engagement in student's well-being and academic preparedness.

## IV. HOW TO APPLY

Organizations are asked to complete an online application. Please read all the information provided below prior to submission. The application will be available at [www.sdfoundation.org](http://www.sdfoundation.org) on April 9, 2021.

Decisions on funding will be made on a rolling basis with a **final deadline to submit by April 30, 2021 before 5:00 p.m.** Pending available resources, a second round of funding will be announced but is not guaranteed.

### a. Assistance to Interested Nonprofit Organizations

Organizations interested in applying that have questions can participate in one of two optional Grantseekers Forums (see dates below). Please select and register below for the forum of your choice. You are also encouraged to send any questions to [summerlearning@sdfoundation.org](mailto:summerlearning@sdfoundation.org).

- **April 16, 2021** – First Grant-seekers Forum, 11:00 a.m. – [Register here](#)
- **April 19, 2021** – Second Grant-seekers Forum, 2:00 p.m. – [Register here](#)

### b. About the Grant Opportunity

Grant funds may be used for staff salaries, supplies, temporary technology needs of staff or participants, transportation, food, personal protective equipment, general operating costs, or any other program cost or need tied to effectively delivering the activities proposed.

If your organization has unique needs around transportation, food, or access to park facilities that can increase your ability to host more students, please contact us at [summerlearning@sdfoundation.org](mailto:summerlearning@sdfoundation.org) to discuss those needs and be referred to a San Diego Unified team member that can help.

The intent of the grant program is to increase **the number of spots** available and reserved, at no cost, for San Diego Unified students who have been most impacted by the COVID-19 crisis. Nonprofit community organizations can apply for funding to support a:

- New Program: A program that is an entirely new offering reflecting a 100% increase in the number of prioritized students that can be accommodated.
- Expanded Program: Expanding an existing program within your organization to create and reserve additional spots for San Diego Unified prioritized students.
- Current Program: An existing program within your organization with reserved spots for San Diego Unified prioritized students.

### **c. Eligibility - Applicants MUST meet the following criteria and conditions:**

- Be a: nonprofit community organizations with 501(c)(3) public charity status in good standing, located in San Diego County and serving San Diego Unified students. A 501(c)(3) public charity may serve as a fiscal sponsor for another applicant to administer the grant and provide regular financial reporting to The San Diego Foundation so long as the applicant is located in San Diego County and serving San Diego Unified students. [OR] district-managed school [OR] municipality.
- Ability to collect and track participation data of students and rely data back to San Diego Unified and The San Diego Foundation on a weekly basis
- Ability to fully execute the proposed program by August 31, 2021.
- Ability to provide services at no cost to San Diego Unified students.

This grant opportunity will not fund endowments, existing obligations/debt, scholarships (defined as awards of financial aid for post-secondary studies), singular events, such as one-time workshops, or projects that promote religious or political doctrines.

Organizations may be part of more than one proposal but may only serve as lead applicant for one proposal.

### **d. Proposals will be assessed on:**

- Background and organizational track record of serving youth and executing the strategies above.
- Programs that prioritize in-person programming.
- Past performance providing outreach to underserved communities and the ability to provide access to activities for underserved students.
- Staff qualifications in designing and implementing enrichment programs for youth.
- Health and safety protocols, including staff to student ratios.
- Extent to which the program offers an opportunity to access a unique, innovative and/or atypical summertime experience

- Proposed methodology and workplan that demonstrates an effective program design to provide access and equitable programs for a variety of underserved communities and San Diego Unified students, in particular:
  - Students from low-income households i.e. households of less than 50% AMI and between 50% and 80% AMI.
  - Students who were most impacted by the COVID-19 crisis including but not limited to foster youth, disconnected youth, English Language Learners, students with different learning styles, student identifying as a member of the LGBTQ community, and students from Black, Latinx, Indigenous, Asian Pacific Islander, and underrepresented racial and ethnic communities.
- Clear and achievable outcomes for learning and social engagement.
- Ability to provide a seamless connection with the District's Summer Experience.
- Additional unique and strong features of the program shall include:
  - Trauma informed design/delivery
  - Culturally relevant and affirming spaces of learning.
  - Multi-generational and/or engage and empower caregivers as educational partners/advocates.

#### e. Other important considerations:

**Legal Requirements and Health Guidelines:** Through the grant agreement, awarded organizations will be asked to certify their adherence to legal requirements and best practices for working with minors along with adherence to evolving COVID-19 California Department of Public Health guidance as well as local health guidelines.

**Seamless Connection to San Diego Unified Level Up SD:** This grant program is part of San Diego Unified's Level Up SD – the District's effort to reimagine summer school. In addition to funding nonprofit and community-based summer enrichment programs, the San Diego Unified Summer Experience will provide on school-site programming in the morning to elementary and secondary school students. While not a requirement, nonprofit organizations applying to this grant program are encouraged to consider ways your proposed program can connect to Summer Experience school sites in order to provide a seamless day-long experience for students. You can learn more about the morning programming offered by San Diego Unified at the district [here](#).

**Registering Students and Ongoing Reporting Student Participation:** Awarded nonprofit organizations will be required to report to on a weekly basis the number of students that have been fully registered and/or participating in their programs and balance of spots remaining for San Diego Unified students. A portal for parents will be made available for parents to learn about the programs available for their children and register their interest in a given program. Instructions for how nonprofits report back on registration and participation will be provided prior to programs commencing.

### V. TIMELINE AND DATES

<b>April 9, 2021</b>	Guidelines and application launch. Award decisions on rolling basis begins.
<b>April 16, 2021</b>	First Grant-seekers forum, 11:00 a.m. (optional)
<b>April 19, 2021</b>	Second Grant-seekers Forum, 2:00 p.m. (optional)
<b>April 30, 2021</b>	Final deadline to apply (submit before 5:00 p.m.)
<b>May 17, 2021</b>	Final funding announcements
<b>May 18, 2021</b>	Summer of Learning Grant Awardees Forum (mandatory for all awarded organizations, time TBD)
<b>June 21, 2021</b>	San Diego Unified Summer Experience begins. Grant period begins and, depending on respective start dates, awarded nonprofit community-based programs may begin programs.
<b>July 30, 2021</b>	San Diego Unified Summer Experience ends (awarded nonprofit community-based programs may continue)
<b>August 31, 2021</b>	Grant period ends. Awarded nonprofit community-based programs must terminate.
<b>September 30, 2021</b>	Final reports due to The San Diego Foundation

### VI. APPLICATION QUESTION PREVIEW

The following is offered to help you prepare your proposal with a list of questions you may be asked on the live application. **Please note: ONLY** applications received through the online portal will be accepted.

#### About the Organization

1. Legal Organization name
2. EIN number
3. Fiscal sponsor (if applicable)
4. Primary contact name
5. Primary contact title
6. Primary contact email
7. Primary contact phone number
8. Signatory contact name
9. Signatory contact title
10. Signatory contact email
11. Signatory contact phone number

12. Organization mailing address
13. Organization city (mailing address)
14. Organization zip code (mailing address)
15. Current annual operating budget (upload)

### Program Proposal

- The goal of this grant is to provide San Diego Unified students with spots reserved specifically for students most impacted by the COVID-19 crisis. Please read through the three program types and select the category that best reflects your proposal.
  - Program 1: New Program - This is an entirely new design reflecting a 100% increase in capacity to host prioritized San Diego Unified students.
  - Program 2: Expanded Program - This is a program that already exists within your organization and will be expanded to create and reserve new spots for prioritized San Diego Unified students.
  - Program 3: Current Program - This is an existing program within your organization within which the organization will reserve spots for prioritized San Diego Unified students.
- What is the Title of the program you are seeking funding for?
- Tentative program start date
- Tentative program end date
- Provide a brief description of the goals and key strategies of your program. (up to 75 words)
- Identify the primary content focus of your summer program. Select all that apply.
  - A.** Academic tutoring
  - B.** Sports and fitness programs
  - C.** Other physical activities
  - D.** Student Connections and Team Building Experiences
  - E.** Outdoor nature experiences
  - F.** STEM and STEAM related experiences
  - G.** Visual and Media Arts programs
  - H.** Performing and Musical Arts programs
  - I.** Exposure to career pathways and paid internships
  - J.** Reading and Writing Experiences
  - K.** Other: \_\_\_\_\_
- Identify the primary intended strategies of your program. Select all that apply.
  - A.** Support learning acceleration/mitigating learning loss
  - B.** Support social-emotional wellbeing

- C. Nurture peer relationships and belonging
- D. Activate region's assets for learning and discovery
- E. Expose students to mentors, role models and career pathways
- F. Provide opportunities for creative youth development
- G. Nurture cultural affirmation and belonging
- H. Engage families and caregivers in student success and wellbeing
- I. Other: \_\_\_\_\_

- Background / History: State the number of years your organization has been in operation. Describe the organization's background and track record. Share how the organization is uniquely positioned to advance the strategies selected in the question above and explain how your organization has accomplished relevant or similar work in the past. (Up to 200 words)
- Staff Qualifications: Provide the names and titles of key individuals in the organization and the number of years they have been employed with your organization. These are the individuals who will be assigned and dedicated to this project to ensure the successful execution and completion of the work. Specify the roles and responsibilities each person will have in this project. Specify the number of full-time and part-time staff dedicated to the program. (Up to 200 words)
- Proposed Methodology and Work Plan: Describe the project's approach to successfully execute the goal of the grant as stated in the grant guidelines. Include an estimated project timeline including commencement of project and schedule of program activities. Specify if your program is in-person, hybrid or online only. (Up to 200 words)
- Select the days your program will run.
- Select the times your program will run.
- Anticipated Outcomes: Please summarize your goals and expected outcomes in bulleted form in 3-5 SMART objectives: Specific, Measurable, Assignable, Results-focused and Time-Specific. (Up to 200 words)
- Describe how the program or project that this grant would support has been adapted to respond to the evolving COVID-19 health and safety guidelines. Describe any plan you have for transitioning to a hybrid or virtual model should you be required to do so. (Up to 200 words)

### Students, Schools and Partners

- Who will be served by this grant? Describe the student populations and the zip codes the program is intended to serve including demographic and geographic information, target ages and area median income (AMI). (Up to 200 words)
- Enter the number of spots you will be able to provide exclusively for the Level Up SD program
- Describe how these grant funds would allow you to provide these additional spots to the Level Up SD Program. (up to 200 words)
- Please select the school grades/ages this program would primarily serve.
- Describe any existing partnership your organization has with an San Diego Unified school. List the school name(s) below. Share if your organization has an existing relationship with any parent community of San Diego Unified students and/or how your organization engages with them. (Up to 200 words)

- If your organization is proposing a program that connects seamlessly to a San Diego Unified Summer Experience school site (i.e. picking students up from the morning program or delivering your program proximate to a Summer Experience school site) describe how the program will connect. (Up to 200 words)
- Describe any collaborations with other nonprofit organizations to execute your proposed program, please list them below. (Up to 200 words)
- If applicable, describe how your programs provide access to SPED, Adaptive physical education, or DHH programs. (Up to 200 words)
- Identify specific activities your program provides that fosters a culturally diverse environment. (up to 200 words)

### **Budget and Insurance**

- Requested amount for a Summer Enrichment Program, June 21-August 31, 2021:
- Per student cost:
- Organization's budget for a Summer Enrichment Program:
- Budget Narrative: Describe how the grant funds will be used. (Up to 200 words) Please note: grant funds may be used to for staff salaries, supplies, temporary technology needs of staff or participants, personal protective equipment, general operating costs, or any other needs tied to the effective delivery of programs for students in summer 2021. Describe whether the cost for the program will include an end-of-summer showcase, if applicable to the activities your proposal outlines. (Up to 200 words)
- Please list any other confirmed or in-kind funding you will use to support your proposed scope of work, including the source and amount.
- Upload your Certificate of Insurance (Note: Nonprofit organizations are expected to carry \$1 million of coverage as a minimum. Awarded organizations will be asked to add The San Diego Foundation as an additional insured.)
- Use this section to share any other information about your organization's needs, including whether access to transportation, food, or park facilities could increase your ability to host more students. (Up to 200 words)

### **Optional Additional Information**

- Organization's Mission or Vision Statement. (Up to 200 words)
- 2020 unaudited or 2019 audited financials, or any other supplemental financial documents that would be helpful in clarifying your organization's structure.