The Rancho Bernardo
Community Foundation
A proud affiliate of The San Diego Foundation

MISSION, VISION & PURPOSE

The purpose and vision of The Rancho Bernardo Community Foundation (RBCF) is to improve the quality of life and meet emerging needs by increasing responsible and effective philanthropy, building a community endowment for the benefit of Rancho Bernardo, providing funds annually to community organizations and causes and giving the Rancho Bernardo community a vehicle for legacy planning and gifts that will benefit Rancho Bernardo now and forever.

The Rancho Bernardo Community Foundation, a proud affiliate of The San Diego Foundation, is committed to the financial support of organizations, projects and programs dedicated to improving the lives of those who live, work and play in Rancho Bernardo.

FOCUS AREA

The Rancho Bernardo Community Foundation is in its 31st year of grantmaking to enhance the quality of life for those who live, work and play in Rancho Bernardo. In the current cycle, the Rancho Bernardo Community Foundation will accept proposals that demonstrate the power to build a more vibrant and civically engaged community.

The goal of the grant cycle is to support programs that make Rancho Bernardo a great place in which to live, work and play. Desirable projects will increase dialogue and participation, inspire community pride and revitalization and increase the quality of life of the broader community.

ELIGIBILITY CRITERIA

Projects must clearly address Rancho Bernardo-specific issues and needs; including activities that promote creativity and enhance civic engagement and must also clearly address the impact on Rancho Bernardo residents.

These projects should be practical, achievable within a 12-month time frame, and have prospects for long-term sustainability. Funding may be used to expand existing programs, replicate programs tested in other communities or to launch totally new efforts.

The Rancho Bernardo Community Foundation will fund programs managed by nonprofit organizations, schools or government agencies that embrace one or more of the following:

- Demonstrates and/or fosters collaboration with other successful entities in the community to achieve a common goal or objective;

- Is a current project which has strategic impact; i.e., provides long-lasting, ongoing benefit to the community or the distinct population it is intended to serve;

- Is based on a proven track record of success as demonstrated through process, leaders, and/or experienced partners;

- Targets clearly defined, measurable results that are attainable within a reasonable time frame;

- Demonstrates sustainability; i.e., is replicable, repeatable and/or scalable;

- Focuses on problem areas, opportunities or populations that otherwise are not funded and serviced by existing nonprofits, educational organization mandates or state or federal programs.

Applications are due no later than 5:00 p.m. on Monday, May 20, 2019.

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FREQUENTLY ASKED QUESTIONS

What is the application timeline?

The deadline for application submission is **Monday, May 20, 2019 at 5:00 p.m.** Incomplete or late applications will not be accepted.

How do we apply for a Rancho Bernardo Community Foundation grant?

Proposals must be submitted online by no later than **5:00 p.m. on Monday, May 20, 2019**. The grant application can be accessed at: https://app.smarterselect.com/programs/58315-Rancho-Bernardo-Community-Foundation

Who is eligible to apply for Rancho Bernardo Community Foundation funding?

To be eligible for a grant from the Rancho Bernardo Community Foundation, organizations must have 501(c)(3) charitable tax-exempt status and provide services in the community of Rancho Bernardo. An organization may serve as a fiscal sponsor for a charitable organization that does not have tax-exempt status if a cooperative relationship between the two can be clearly demonstrated. The fiscal sponsor must be willing to administer the grant if awarded. The Rancho Bernardo Community Foundation does not make grants to supporting organizations or private, non-operating foundations.

How much can we request?

The Rancho Bernardo Community Foundation will accept proposals in the range of $1,500 to $10,000.

What is the grant period?

Grants are made for one year. This grant cycle runs from December 1, 2019 through November 30, 2020.

What reporting is required?

The Rancho Bernardo Community Foundation requires periodic reporting and site visits; the details for which will be specified in the grant award letter. Completion of reporting requirements is **mandatory** in order to receive future funding, and the grants committee formally reviews all reports in order to assess the impact of its grantmaking.

What will the Rancho Bernardo Community Foundation not fund?

Generally, the Rancho Bernardo Community Foundation does not make grants for:

- Annual campaigns and fundraising events
- Capital campaigns for buildings of facilities
- Stipends for attendance at conferences
- Endowments or "chairs"
- For-profit organizations and individuals unaffiliated with a qualified fiscal sponsor
- Projects that promote religious or political doctrine
- Research (medical or otherwise)
- Scholarships
- Existing obligations/debt

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Who can I contact if I have any questions?

For assistance regarding the program, contact Trudy Armstrong at trudy@sdfoundation.org or by calling (619) 764-8602.

For technical assistance with the application, contact Kerri Favela at kerri@sdfoundation.org or by calling (619) 235-2300.

What is the Rancho Bernardo Community Foundation timeline?

- Monday, April 1, 2019 – Guidelines release
- **Thursday, April 11, 2019 – Grant Seekers Forum at 4:00 p.m.**
- **Monday, May 20, 2019 – Grant applications due by no later than 5:00 p.m.**
- June/July 2019 – Site visits conducted with all finalists
- September 2019 – Selection of award recipients
- **Friday, November 22, 2019 – Grant checks are presented to grantees**
- December 1, 2019 – Program funding start date

GRANT SEEKERS FORUM

Thursday, April 11, 2019
4:00 p.m.
Bernardo Heights Community Center
16150 Bernardo Heights Pkwy
San Diego, CA 92128

RSVP to Carey Anne Tinsley at careyt@sdfoundation.org by 12:00 p.m. on Thursday, April 11th.

APPLICATION REQUIRED FIELDS

Please Note: Below are the questions that will be on the online application. Attachments will not be accepted and all information must be typed directly into the fields of the online application.

Applicant Information

- Is your organization a 501(c)(3) public charity?
- Does your organization have a fiscal sponsor?
- Organization Name
- Address, City, State, Zip
- Telephone
- Website
- Tax ID (EIN) Number

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- **Executive Director**
  - Name
  - Title
  - E-mail
  - Telephone
- **Program Contact**
  - Name
  - Title
  - E-mail
  - Telephone
- **Fiscal Sponsor (if applicable)**
  - Organization Name
  - Address, City, State, Zip
  - Telephone
  - Tax ID (EIN) Number

Program Information

- Project Name
- Amount You Are Requesting

Program Proposal Narrative

Purpose of the Grant (Max. 500 words)

Explain how the proposed activities will contribute to improving opportunities for the community that will be served.

Program Goals (Max. 300 words)

What are the specific program goals? Be sure to include projected outcomes, target audiences, number and types of individuals served, duration of the grant, key milestones, and timeline.

Impact (Max. 250 words)

What impact will the program have in our community?

Program Leadership - Board (Max. 1,000 words)

List board members and key personnel involved with the program/project as well as their roles and qualifications.
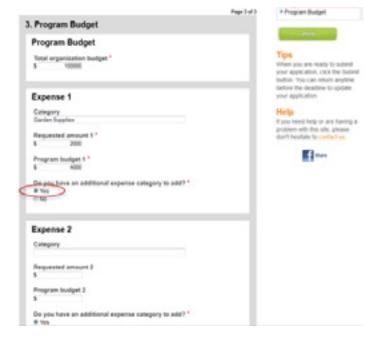
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Applications are due no later than 5:00 p.m. on Monday, May 20, 2019.

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Program Budget

Total Organization Budget $__(Required)

Expense Category	Requested Amount	Program Budget
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
	Total Requested Amount	Total Program Budget

Please note that the Budget format is presented as follows:

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- If you have more than one Expense Category, click "Yes" to Reveal "Expense 2"
- Once you have completed the necessary expense categories for your category, press "No" to reveal the final "Program Budget" question. Then submit your application.

Other Funding Sources (please specify all earned and contributed revenue sources).