



## MISSION, VISION & PURPOSE

The purpose and vision of the Ramona Community Foundation (RCF) is to improve the quality of life and meet emerging needs by:

- Increasing responsible and effective philanthropy;
- Building a community endowment for the benefit of Ramona;
- Providing funds annually to community organizations and causes;
- Giving the Ramona community a vehicle for legacy planning and gifts that will benefit Ramona now and forever.

RCF, a proud affiliate of The San Diego Foundation, is committed to the financial support of organizations, projects and programs dedicated to improving the lives of those who live, work and play in Ramona.

## FOCUS AREA

RCF is in its seventh year of grantmaking to enhance the quality of life for those who live, work and play in Ramona. In the current cycle, the Ramona Community Foundation invites nonprofit organizations, schools and government agencies to submit project proposals specifically for Ramona that demonstrate the power to build a more vibrant community.

The goal of the grant cycle is to support programs that make Ramona a great place in which to live, work and play. Desirable projects will inspire community pride and revitalization and increase quality of life.

## ELIGIBILITY CRITERIA

Preference will be given to projects that clearly address **Ramona**-specific issues and needs.

These projects should be practical and achievable within a 12-month time frame and have prospects for long-term sustainability. Funding may be used to expand existing programs, replicate programs tested in other communities or to launch totally new efforts.

RCF will fund programs managed by nonprofit organizations, schools or government agencies that encourage the following:

- Demonstrates and/or fosters collaboration with other successful entities in the community to achieve a common goal or objective;
- Matches funds, resources-in-kind, facilities or other means that multiply the effect of the grant;
- A current project which has strategic impact; i.e., provides long-lasting, ongoing benefit to the community or the distinct population it is intended to serve;
- Based on a proven track record of success as demonstrated through process, leaders, and/or experienced partners;
- Targeted at clearly defined, measurable results attainable within a reasonable time frame;
- Demonstrates sustainability; i.e., is replicable, repeatable and/or scalable.



## FREQUENTLY ASKED QUESTIONS

### What is the application deadline?

The deadline for application submission is **5:00 p.m. on Monday, June 4, 2018**. Incomplete or late applications will not be accepted.

### How do we apply for a Ramona Community Foundation Grant?

Proposals must be submitted online by no later than 5:00 p.m. on or before **Monday, June 4th**. The grant application can be accessed at: <https://app.smarterselect.com/programs/49888-Ramona-Community-Foundation>

### Who is eligible to apply for Ramona Community Foundation funding?

To be eligible for a grant from the Ramona Community Foundation, organizations must have tax-exempt status and provide services in the community of Ramona. An organization may serve as a fiscal sponsor for a charitable organization that does not have tax-exempt status if a cooperative relationship between the two can be clearly demonstrated, and the fiscal sponsor must be willing to administer the grant if awarded. The Ramona Community Foundation at The San Diego Foundation does not make grants to supporting organizations or private, non-operating foundations.

### How much can we request?

The Ramona Community Foundation intends to award between \$30,000 to \$40,000 in grants for the 2018 cycle. The Ramona Community Foundation will accept proposals in a range of \$1,500 to \$5,000.

### What is the grant period?

Grants are made for one year. This grant cycle is October 1, 2018 to September 30, 2019.

### What reporting is required?

The Ramona Community Foundation requires periodic reporting and site visits; the details of which will be specified in the grant award letter.

### What will the Ramona Community Foundation not fund?

The Ramona Community Foundation does not make grants for:

- Annual campaigns and fundraising events
- Stipends for attendance at conferences
- Endowments or “chairs”
- For-profit organizations and individuals unaffiliated with a qualified fiscal sponsor
- Projects that promote religious or political doctrine
- Research (medical or otherwise)
- Scholarships
- Existing obligations/debt



### Who can I contact if I have any questions?

If you have any questions regarding the program, please contact Trudy Armstrong at [trudy@sdfoundation.org](mailto:trudy@sdfoundation.org). For technical issues with the online application, please contact Kerri Favela at [kerri@sdfoundation.org](mailto:kerri@sdfoundation.org).

### What is the Ramona Community Foundation Timeline?

- Monday, June 4, 2018 – Grant applications due by no later than 5 p.m.
- July 2018 – Site visits conducted with all finalists.
- September 2018 – Selection of award recipients.
- September 2018 – Grant checks are presented to grantees at event.
- Monday, October 1, 2018 – Program funding start date.

## APPLICATION REQUIRED FIELDS

**Please Note:** Below are the questions that will be on the online application. Attachments will not be accepted and all information must be typed directly in to the fields of the online application.

### Applicant Information

- Is your Organization a 501(c)(3) public charity?
- Does your organization have a fiscal sponsor?
- Organization Name
- Address, City, State, Zip
- Telephone
- Website
- Organization Budget Size
- Tax ID (EIN) Number
- Executive Director
  - Name
  - Title
  - Email
  - Telephone
- Program Contact
  - Name
  - Title
  - E-mail
  - Telephone

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- Fiscal Sponsor (if applicable)
  - Organization name
  - Address, City, State, Zip
  - Telephone
  - Tax ID (EIN) Number
- Program Information
  - Project Name
  - Amount You Are Requesting

## **PROGRAM PROPOSAL NARRATIVE**

### **Organizational History (Max. 500 words)**

What are the organization's history, mission and goals?

### **Program Summary (Max. 500 words)**

Please provide a brief summary of the proposed activities and expected outcomes.

### **Purpose of the Grant (Max. 500 words)**

Explain how the proposed activities will contribute to improving opportunities for the community that will be served.

### **Program Goals (Max. 300 words)**

What are the specific program goals? Be sure to include projected outcomes, target audiences, number and types of individuals served, duration of the grant, key milestones, and timeline.

### **Impact (Max. 250 words)**

What impact will the program have in our community?

### **Program Sustainability (Max. 500 words)**

Describe how the program might be sustainable, replicable, or scalable.

### **Performance and Evaluation (Max. 500 words)**

Please describe the measurable outcomes of the program/project as well as the evaluation methods to be used. Who will be involved in the program evaluation? How will the results of the evaluation be used?

### **Program Leadership - Board (Max. 250 words)**

List board members and key personnel involved with the program/project as well as their roles and qualifications.



## Program Budget

Total Organization Budget \$\_(Required)

Expense Category	Requested Amount	Program Budget
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
	Total Requested Amount	Total Program Budget

Please note that the Budget format is presented as follows:

3. Program Budget

**Program Budget**

Total organization budget \*  
\$ 100000

**Expense 1**

Category  
Garden Supplies

Requested amount 1 \*  
\$ 2000

Program budget 1 \*  
\$ 4000

Do you have an additional expense category to add? \*

Yes

No

**Expense 2**

Category

Requested amount 2  
\$

Program budget 2  
\$

Do you have an additional expense category to add? \*

Yes

- If you have more than one Expense Category, click “Yes” to Reveal “Expense 2”
- Once you have completed the necessary expense categories for your category, press “No” to reveal the final “Program Budget” question. Then submit your application.

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Page 1 of 3

3. Program Budget

Program Budget

Total organization budget \*

\$ 10000

Expense 1

Category

Garden Supplies

Requested amount 1 \*

\$ 2000

Program budget 1 \*

\$ 4000

Do you have an additional expense category to add? \*

Yes

Expense 2

Category

Requested amount 2

\$

Program budget 2

\$

Do you have an additional expense category to add? \*

Yes

Program Budget

Print

**Tips**

When you are ready to submit your application, click the Submit button. You can return anytime before the deadline to update your application.

**Help**

If you need help or are having a problem with this site, please don't hesitate to [contact us](#).

[Facebook](#)

- Other Funding Sources (please specify all earned and contributed revenue sources)